



Letter of Commitment

To: Ohio Patient Safety Institute

From:

Re: Agreement to Participate in *Ohio On the CUSP: Stop BSI*

Date: May 1, 2009

We have reviewed the information provided about *Ohio On the CUSP: Stop BSI*. We understand this work is being coordinated by the Ohio Patient Safety Institute (OPSI), in collaboration with Hospital Association (OHA) and Ohio KePRO. The project is being funded by grants from the Agency for Healthcare Research and Quality (AHRQ) and by federal appropriation funding through Senator Sherrod Brown. Partners in Ohio On the CUSP project include:

- Health Research & Educational Trust (HRET)
- Johns Hopkins University Quality & Safety Research Group (JHU)
- Keystone Center for Patient Safety and Quality of the Michigan Health & Hospital Association (MHA).

The signature at the end of this letter indicates our commitment to participate in this two year project. We understand this commitment includes: baseline and monthly submission of CLABSI data, monthly Team Check-up tool, completion of AHRQ culture survey at program onset and 18 months later, and participation in the performance improvement project.

We understand that this type of work is not without effort. Based on the experience of OPSI/OHA in leading similar collaborative projects, we understand the following commitments are necessary to maximize our potential for success.

Participating Hospital Commitment

1. We will form our own team that will participate in this project. Multidisciplinary improvement team membership should be based in the unit where they work. If there are multiple units from the same hospital participating in the collaborative, each team will need to register as an independent team. Project team form(s) should be completed and submitted by June 30. We will have at a minimum, the following members to commit to the project:
 - Project Team Leader
 - Senior hospital executive champion(s) (project sponsor)
 - Physician champion(s)
 - Nursing manager/director/champion(s)
 - Infection control practitioner/epidemiologist champion(s)
 - Data collector and submitter

- Other critical staff participants include bedside nurses, laboratory personnel, and quality improvement specialists should be represented on the project team and participate in conference calls and the face-to-face meetings.
2. We will submit data in standard format for each team electronically to OHA on the 10th day of each month for the previous month. Prior to processing, the submitted data will be de-identified and blinded. Ohio data will be shared among Ohio project participants and the leadership team partners for benchmarking purposes to promote improvement. Ohio aggregate data will be shared with the other states participating in the national initiative. Data elements include:
 - baseline and monthly submission of CLABSI data,
 - monthly Team Check-up tool completed by each team,
 - completion of AHRQ culture survey at program onset and 18 months later with at least 60 percent response rate from each unit team
 3. Each participating team will hold monthly meetings to review progress (review data and Team Checkup results) and plan implementation of collaborative improvement tools, including the Comprehensive Unit Safety Program (CUSP) tools
 4. We (each team) will participate in shared-learning sessions for the project. These include a minimum of:
 - weekly teleconference calls for the first two months (July 16 – Sept. 3),
 - two collaborative teleconference calls a month (one content call, one coaching/peer learning call),
 - two in-state face-to –face meetings in the first year of implementation and one face-to face meeting in the second.

CEO or designee

Name of Facility

Address of Facility

Date

Point of Contact (Project Team Leader)

Email of Point of Contact

Date